



THE DEVELOPMENT CONTROL AND PLANNING BOARD

P O Box 597
Church Street
Basseterre, St. Kitts

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APPLICATION FOR BUILDING PERMISSION - RESIDENTIAL

PLEASE PRINT OR TYPE

FOR NEW CONSTRUCTION, ALTERATION OR EXTENSIONS TO RESIDENTIAL BUILDINGS

APPLICANT INFORMATION

Name _____

Address _____

Phone _____ Fax _____

APPLICANT'S AGENT (IF APPLICABLE)

Name _____

Address _____

Phone _____ Fax _____

Do you own the land? Yes No

Do you lease the land? Yes No

If NO to either, are you contracted to purchase the land?
Yes No

LEGAL STATUS OF APPLICANT

Is Applicant a National? Yes No

PROPERTY INFORMATION

Address _____

Parcel Size _____

Proposed Date of Commencement _____

Proposed Date of Completion _____

PROJECT INFORMATION

(Note: All figures to be in sq.ft., acres or feet and inches)

Type of Development Proposed _____

Total no. of Dwelling Units Proposed _____

Floor Area of Proposed Building (s) _____

Floor Area of Existing Building(s) _____

Number of Parking Spaces _____

Describe Existing Development on the site (if any) _____

Access _____

Water Supply _____

Sewage Disposal _____

CONSTRUCTION TYPE

Floors: 1st _____ 2nd _____ Other _____

Walls: 1st _____ 2nd _____ Other _____

Finished Roof Materials _____

COST OF DEVELOPMENT

Materials EC \$ _____

Labour EC \$ _____

Total EC \$ _____

ALL APPLICATIONS MUST BE SUBMITTED IN TRIPLICATE

I Hereby certify that the information provided above and on the following pages are accurate and is true to the best of my knowledge

Applicant _____

Date _____

Applicant's Agent _____

Date _____

FOR OFFICE USE ONLY

Accepted by _____ Date _____

Application Fee _____ Application No. _____ DCPB Approval No. _____

Receipt No. _____ File No. _____ DCPB Approval Date _____

Paid Stamp

Date Stamp

Approval Stamp

- (1) Are any other building permits active on site? Yes No If YES, list numbers _____
- (2) Type of Work (Tick all applicable) New Building Addition Renovations Swimming Pool
 Wall / Fence Other _____
- (3) Width of street in front of lot _____
- (4) Dimensions of Lot:
 (a) Average Length _____ (b) Average Width _____ (c) Area _____
- (5) Air space around Dwelling:
 (a) From Eaves or any projecting part of the house to front boundary _____
 (b) From Eaves or any projecting part of the house to side boundaries _____
 (c) From Eaves or any projecting part of the house to rear boundary _____
- (6) State how you propose to drain off rain or surface water from your lot. If the soil is subject to damp, state also how you propose to drain the sub-soil _____

- (7) Existing Roof Area (sq. ft.) _____ Additional Roof Area (sq.ft.) _____
- (8) If Extension to building, state the new floor area (sq. ft):
 (a) Basement _____ (b) Ground Floor _____ (c) Upper Floor _____
- (9) Minimum height of lowest floor from ground _____
- (10) What material is kitchen floor to be made of? **(Kitchen floors must be made of fire-resistant material)**

- (11) Is this building listed? Yes No If YES, what category _____
- (12) If renovating or demolishing and existing structure, has an asbestos survey been conducted? Yes No
- (13) Type of latrine accommodation: (a) Existing _____ (b) Proposed _____
- (14) Dimensions

ROOMS	LENGTH	WIDTH	HEIGHT FROM FLOOR TO PLATE	AREA (SQ. FT.)
TOTAL AREA OF BUILDING (SQ. FT.)				

(15) Contact Information

PARTICULARS	NAME	POSTAL ADDRESS	PHONE NO.	FAX NO.
PROJECT / SUPERVISOR (S)				
CONTRACTOR(S)				
DESIGNER (S)				